

PRINCIPLES FOR THE SELECTION AND MANAGEMENT OF EAA OUTDOOR PERMIT MEETINGS

(as at 31 October 2007)

1. Objectives

- 1.1. To maintain an official system of co-operation and liaison between the EAA, the IAAF, the IAAF's Member Federations and the Meeting Organisers.
- 1.2. To give a clear status to each level of Meeting.
- 1.3. To provide an incentive for Meeting Organisers to strive for a greater status for their Meeting.
- 1.4. To protect all categories of Meetings on the International Calendar.
- 1.5. To ensure observance of standard conditions, as specified below, by the EAA.

2. Procedure of making an Application

Applications for EAA Status shall be submitted on the appropriate Form by the Member Federations to the EAA Secretariat by September of the year preceding that of the meeting.

3. How to apply for Up-grading

- 3.1. The EAA will only consider applications for EAA Status from those Meetings that have previously held an International Meeting with National Permit status for a minimum of one (1) year.
- 3.2. Any Member Federation applying for an upgrading of status shall submit, in its application, results of the last meeting and details which support such up-grading in accordance with the requirements of status detailed below.

4. Guidelines for Selection of EAA International Invitation Meetings

- 4.1. In principle a total maximum of 25 EAA Meetings may be held in any one calendar year (January 1st - December 31st) The EAA will accept meeting status of two levels (EAA premium meetings and EAA permit meetings).
The requirements for each category are as following:

EAA Premium Meetings (maximum of 10 meetings)	Requirements	EAA Permit Meetings
<ul style="list-style-type: none"> • 8 track plus 6 field events (2 of them throwing events) • 8 countries (including host country, • 6 athletes per event, at least 3 from different countries, • Minimum of 3 European athletes (from three different countries) per event, • Maximum of 4 athletes, excluding the pacemakers, per country can participate at each event (excluding the host country) 	Events & Athletes	<ul style="list-style-type: none"> • 8 track plus 6 field events (2 of them throwing events)¹ • 5 countries (including host country. • 6 athletes per event at least from 3 countries. • Minimum of 3 European athletes (from three different countries) per event • Maximum of 4 athletes per country can participate at each event (excluding the host country)
<ul style="list-style-type: none"> • 6 lanes • 5000 seats • Video boards • 2 infield timing boards • IAAF track certificate (in force in 2006) 	Technical facilities	<ul style="list-style-type: none"> • 6 lanes • 3000 seats

¹Updated October 2006

• 4 stars hotel	Accommodation	• 3 stars hotel
• Live	TV	• 15 minutes of highlights
• Total budget 160,000 EUR minimum • rewards minimum of 70,000 EUR for the athletes • payment within 3 months	Budget	• Total budget 100,000 EUR minimum • rewards minimum of 40,000 EUR for the athletes • payment within 3 months
• Dedicated website	Website	
• Event presentation system has to be in place	Event Presentation	

EAA may grant the permit status to special events such as the Meetings of Combined Events and for juniors but these will not be considered for the ranking.

- 4.2. An average ranking list of the past 3 years of all the applicants shall be drawn up and used as guide. In order to grant Meetings so far held with National Permit the EAA Status, the results of the last one year shall be taken into consideration. The ranking of each individual Meeting will be calculated according to the IAAF Scoring System which states as follows: "The ranking will be based on the top 5 performances in the best 14 events. To these 70 performances will be added the performances of the two next best scoring performances bringing the total number of performances considered for evaluation to 72. Walk, Relays and Combined events will not be considered". The performances will be evaluated according to the IAAF Scoring Tables (Hungarian scoring system). Only events with 3 European athletes (from three different countries) will be counted:
- 4.2.1. The first 10 of this ranking who have applied and fulfilled the conditions to be included in the Premium Meetings Circuit will have, in principle, automatic right to the status of EAA International Invitation Meeting (see point 6).
- 4.2.2. The other 15 will be chosen according to the following items:
- a) fulfil the requirements for the EAA meetings
 - a) Position in the ranking
 - b) Tradition of the meeting
 - c) The consistent excellence of the meeting's National Federation concerned
 - d) Geographic position.
 - e) Position on the Calendar.
- 5. Guidelines of Scheduling**
- 5.1. An EAA Meeting may not be staged on the same day as an IAAF Meeting, unless the two Meetings are in different countries and do not share a common border.
- 5.2. Two EAA Meetings may not be staged on the same day, unless the two Meetings are in different countries and do not share a common border or the meeting organisers concerned do agree.
- 5.3. In principle, not more than one (1) EAA Outdoor Meeting may be staged in the same town in any one year. The EAA Premium Meetings have priority

² Updated October 2006

6. Principles of Distribution

EAA Meeting a maximum of three (3) EAA Meetings can be staged in any one country depending on their consistent excellence and their tradition, unless exceptional circumstances prevail which persuade the EAA Council to decide upon further addition(s). The EAA Meetings of Combined Events and for Juniors shall be limited to 6 (3 plus 3) in total in any one calendar year and can be scored separately.

7. Programme

The balanced programme of not less than fourteen (14) events and at least five (5) men's and five (5) women's events at EAA Meetings must be provided in the application with the proviso that minimum six (6) (Premium) and five (5) (Permit) events must be field events and one (1) must be field events and minimum two (2) must be men's field events and two (2) must be women's field events. Any change made to the Programme must be immediately notified by the Meeting organiser:

- to the EAA Secretariat
- to the Member Federation concerned.

8. Reporting Procedure

- 8.1. Following each EAA Meeting, the designed EAA Delegate shall be required to submit a written report concerning the staging of the Meeting. This report including the results and doping control forms shall be forwarded to the EAA Secretariat not later than 10 days after the Meeting attended.
- 8.2. A copy of the Report received by the EAA, shall also be given to the Meeting Director concerned.
- 8.3. The analysis of these reports will assist in determining the status a Meeting the following year.

9. Requirements of Status of EAA Meetings

- 9.1. The Meeting Organiser must be the National Federation or a Member of the National Federation, and must agree to abide by the Rules of the IAAF and EAA.
- 9.2. At least one person from the National Federation, selected in agreement with the Organising Committee, must be co-opted onto the Organising Committee for the purposes of liaison.
- 9.3. An Official Delegate, designed by the EAA, shall be received¹ This Delegate shall be experienced in technical matters, and shall be ready to give technical assistance when required. He shall supervise the meeting, is responsible for the correct conduct of the doping control and has also to be an Advertising Commissioner. Normally the Delegate should not be a citizen of the country where the Meeting is held. The organiser shall pay his travel and accommodation costs for up to three days².
- 9.4. Liability insurance must be taken out in conformity with Officials and Spectators. Athletes have to cover their own insurance.

¹ For the Premium Meetings an additional Doping Control Delegate may be appointed.

² In case a Doping Control Delegate has been assigned the organiser shall pay his travel and accommodation costs for up to three days.

- 9.5. Doping control tests, normally five (5) at each permit meeting and six (6) at each premium meeting, shall be conducted at random, and analysis must be performed at an IAAF accredited laboratory, in accordance with the IAAF guidelines. The analysis reports shall be directly submitted by the laboratory to the EAA General Secretariat and as a copy to the IAAF Secretariat. The costs of the control, the despatch of samples and their analysis will be borne by the Meeting Organiser.
- 9.6. Medical services shall be provided as:
on-site emergency aid
on-site physiotherapy
- 9.7. Food and accommodation standards should correspond to normal international level according principle 4.1.
- 9.8. Local transport shall be provided from airport to lodgings, to training areas and to the Competition Venue for all athletes.
- 9.9. All equipment and implements shall meet IAAF technical rules in force at the time of the Meeting.
- 9.10. The Programme of events according principle 7 must be submitted to the EAA Secretariat with the Application Form.
- 9.11. In the case of European Records, all documentation necessary for the ratification have to be forwarded to the EAA not later than 1 month after the competition. It is therefore recommended that all required papers are completed during the competition and signed by the responsible officials. In doing this, all the necessary material can then be collated and sent without delay to the national federation for approval. Organisers, therefore, shall consult the current European Record lists before the competition and should obtain the appropriate European Record Application Forms from the EAA Website: www.european-athletics.org
- 9.12. Athletes from 7 foreign countries representing at least 20% of the total number of participants or minimum 28 athletes from European countries must be present, excluding those from the Host Nation. Please take special note that athletes coming from at least three different European countries (including the host country) must compete in each event.
- 9.13. All payments shall be effected in accordance with IAAF Rules and Regulations. The Meeting Director will maintain copies of all financial documents which may be called for inspection if required by the General Secretary or Treasurer of the EAA.

The Organisers agree to follow the prize money structure as following:

EAA Premium Meetings		Prize Money*	EAA Permit Meetings	
1 st Place	1000 EUR		1 st Place	600 EUR
2 nd Place	600 EUR		2 nd Place	400 EUR
3 rd Place	400 EUR		3 rd Place	200 EUR

*) Before tax (brutto)

The EAA has the right to downgrade or exclude the meeting.